

Minutes: Policy Subcommittee Meeting

Tuesday, February 22, 2000, 1:00 p.m.
Salt River Project - 1600 North Priest Dr., Tempe, Arizona 85281

<i>Topic</i>	<i>Lead</i>	<i>Outcome</i>	<i>Att.</i>
1 Welcome, Intro, Sign-In	Evelyn R. Dryer	Evelyn called meeting to order at 1:10PM and welcomed members. Members introduced themselves.	1
2 Review Minutes of February 8, 2000 Meeting	Evelyn R. Dryer	Minutes were reviewed and corrections were made to date and location of meeting. In addition, Issue #57 referenced in Topics #4 and #5c was changed to Issue #64.	
3 Discuss Deb Scott's Comments Regarding Report Format	Evelyn R. Dryer	Evelyn reported on this item. New report format will be attached to e-mail of minutes.	
4 Review Issue List	Evelyn R. Dryer	New Issues Nos. 57 through 69 were discussed and assigned to appropriate subcommittees. New Issue #70 was added. Please refer to updated Issues List for further detail. (attached to e-mail)	
5 Discuss Specific Items from Issue List:	Evelyn R. Dryer	<p>A. No vote was taken on the Holiday issue. Instead a new proposal was made to use what was termed as the "Modified NERC Holiday Schedule". The Holidays that would be observed would be all NERC Holidays with the modification being that those that fall on Saturday will be observed on the preceding Friday and those that fall on Sunday will be observed on the following Monday. Policy group will vote on this at the February 29, 2000 meeting.</p> <p>B. No vote was taken on the GMT issue. Instead a new proposal was made that "all Arizona EDI transaction data set content shall utilize GMT and GMT timecode and the envelope of the EDI transaction shall utilize local time of the sender". Policy group will vote on this at the February 29, 2000 meeting.</p> <p>C. After discussion of specific examples it was determined that Issue #48 may not be an issue. This issue may be closed by the Policy group at the February 29, 2000 meeting. It was determined that Issue #64 is not related to Issue #48. Issue #64 must be clarified since number of decimal places depends on meter being used. Participants should explain how their process works at the February 29, 2000 meeting.</p> <p>D. This item was not discussed due to time. Item will be taken up at February 29, 2000 meeting.</p>	
6 Items for Next Agenda	Evelyn R. Dryer	Please see Attachment #2 to these minutes for details.	2
7 Meeting Evaluation	Evelyn R. Dryer	No discussion.	
8 Adjourn	Evelyn R. Dryer	Meeting was adjourned at 5:05PM	

Attachment 1- Policy Subcommittee

ARIZONA PROCESS STANDARDIZATION WORKING GROUP

Policy Subcommittee

February 22, 2000 Attendance List

Subcommittee Meeting Attendees	Organization
Pichoff, Darrel	K R Saline
Nuszlock, Larry	Salt River Project
Castillo, Renee	Salt River Project
Aguayo, Stacy	Arizona Public Service (APS)
Olea, Steve	Arizona Corporation Commission
Scarbrough, Stacy	APS
Wontor, Jim	APS Energy Services
Mollon, Janie	New West Energy
Renfro, Shirley	APS
Bertling, Priscilla	City of Mesa
Dryer, Evelyn R.	Tucson Electric Power
Cobb, Anne	Trico Electric
Wenzel, Ray	Excelergy
Taylor, Paul	Utility.com
Ruiz, Johanna	Salt River Project

Agenda:
Policy Subcommittee Meeting

Tuesday, February 29, 2000, 1:00 -5:00 p.m.
Salt River Project - 1600 North Priest Dr. Tempe, AZ 85281

Topic	Lead	Anticipated Outcome	Att.
1 Welcome, Introductions, Sign-In	Evelyn R. Dryer		
2 Review Minutes of February 22, 2000 Meeting	Evelyn R. Dryer		
3 Discuss Deb Scott's views on how ACC rule process works and how to change/shorten (if necessary/possible) process	Evelyn R. Dryer		
4 Review Issue List and set priority of next issues (those not included in Topic 5 below) to specifically discuss	Evelyn R. Dryer		
5 Discuss Specific Items from Issue List:	Evelyn R. Dryer		
A. #27: Vote on which Holidays to recognize and when to implement such recognition (see specific proposal in minutes of February 22, 2000 meeting).			
B. #46: Vote on use of GMT and when to implement such (see specific proposal in minutes of February 22, 2000 meeting).			
C. #48 & #64: Determine if Issue #48 should be closed. Participants should discuss how their rounding process works and Issue #64 should be clarified.			
D. #28, #36 & #56: Discussion of conflict and/or similarities between rules and statutes and possible resolutions. (When can/should UDC be MSP and/or MRSP?)			
6 Items for Next Agenda	Evelyn R. Dryer		

7 Meeting Evaluation

Evelyn R.
Dryer

8 Adjourn

Evelyn R.
Dryer

DRAFT
Report Format

1. Executive Summary
 - General Policy
 - Billing
 - DASR/Enrollment
 - Metering Systems and Meter Reading
 - Remittance and Error Reporting
 - Overview timeline
2. Table of Contents
3. Background and Purpose – To include current status of the Direct Access Program in the Arizona market and the impact of standardization to the market.
4. Policy Issues
 - Description of “Best Practice” in detail
 - Comparison of current utilities process to “Best Practice”
 - Implementation Timeline and Recommendations
 - Issues (inhibitors, protocol, schedules, etc.)
5. Billing
 - Description of “Best Practice” in detail
 - Flow Chart(s)
 - Comparison of current utilities process to “Best Practice”
 - Implementation Timeline and Recommendations
 - Issues with Billing (inhibitors, protocol, schedules, etc.)
6. Direct Access Service Request (DASR)/Enrollment (Deferred)
 - Description of “Best Practice” in detail
 - Flow Chart(s)
 - Comparison of current utilities process to “Best Practice”
 - Implementation Timeline and Recommendations
 - Issues with DASR (inhibitors, protocol, schedules, etc.)
7. Metering Systems and Meter Reading
 - Description of “Best Practice” in detail
 - Flow Chart(s)
 - Comparison of current utilities process to “Best Practice”
 - Implementation Timeline and Recommendations
 - Issues with Metering Systems and Meter Reading (inhibitors, protocol, schedules, etc.)
8. Remittance and Error Reporting (Deferred)
 - Description of “Best Practice” in detail
 - Flow Chart(s)
 - Comparison of current utilities process to “Best Practice”

- Implementation Timeline and Recommendations
- Issues with Remittance and Error Reporting (inhibitors, protocol, schedules, etc.)

9. Summary Chapter

- Recommendations
- Issues
- Recommendation/need assessment for ongoing work group

10. Appendix 1

- Charge of Process Standardization Workgroup
- Detailed/Consolidated Timeline
- Participants
- Naming of Staff Support and Faciliators

11. Appendix 2

- Issues for ACC Consideration outside of PSWG charge

Suggested Definition of “Best Practice”:

Best Practice is the process/product defined for all market participants that facilitates the cost effective, successful implementation of the Direct Access Program in the state of Arizona, resulting in a viable, competitive marketplace for all electric consumers.